



230 NE 9th St., Bend, OR 97701 • (541) 419-3324 • info@samaralearningcenter.org • www.samaralearningcenter.org

JOB POSTING

Position	<i>Camp Counselor - Hang Out Days</i> (seasonal, part-time, hourly, non-benefited)
Reports To	<i>Executive Director</i>
Posting Date	07/19/2021
Closing Date	<i>When position is filled</i>
Rate	\$13.50-\$15.00 , M-F 1:00-5:45pm, 7/26/21-8/27/21

Job Purpose- Camp Counselor - Hang Out Days

Samara is looking for a responsible camp counselor to supervise and guide activities in Samara's M-F daily Hang Out Days, an extended care for kids attending our other programs, or for kids coming to a single day of fun hang-out camp day in itself. Usually, the Hang Out Day Camp Counselor (HOD Counselor) would be responsible for no more than 6 kids at a time from 6-14 year olds.

The HOD Counselor would provide a safe, positive, and supportive environment for campers to have fun social experiences. The job requires leading activities such as arts and crafts and encouraging children to come up with ideas that support their interests.

The HOD Counselor will need to follow our Covid Pandemic guidelines. Due to some of our campers' and staff's lower immunity, as well as the rise in new Covid strains, the guidelines include the requirement of wearing masks when inside even if one has their vaccinations. We would prefer to hire someone for this position that has already had their Covid vaccine.

Duties and Responsibilities (including, but not limited to)

ALL EMPLOYEES

- Follow FERPA that provides data privacy and security provisions for safeguarding information.

HANG OUT DAY CAMP COUNSELOR

- To provide a safe, positive and supportive environment for campers
- Instruction and facilitation (or assist with) of indoor and outdoor activities on Samara's campus
- Oversee the health and safety of campers
- Utilize approved safety practices
- Provide appropriate First Aid and submit written reports to Health Supervisor
- Create and supervise emotionally healthy environment for campers as a camp counselor
- Participate in staff meetings and training sessions as a camp counselor
- Complete designated paperwork, reports, etc. as a camp counselor
- Supervise all aspects of onsite campouts including but not limited to, equipment/supply usage, program, risk management, and camper behavior

CLERICAL/OTHER

- Answer/respond to communications (phone, emails, etc.)

- Organize papers
- School preparation
- Online research for things like resources, etc.

Qualifications

- 19 years or older
- Child Care/Camp Counseling/ Teaching experience
- Ability to pass a background check
- First Aid/CPR certification
- Able to develop positive rapport with campers
- Excellent communication skills
- Reliability

Working conditions

HOD Counselor will primarily work within a classroom and outdoor settings on Samara Learning Center's Campus located at the First Presbyterian Church, Bend, OR. Covid guidelines will be required to be followed.

Physical requirements

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to sit for long periods of time, and talk or hear. The employee is regularly required to use hands and fingers to handle or feel; reach with hands and arms. Specific vision abilities required by this job include close and distance vision. The employee must lift, carry and move a minimum of 10 pounds on an occasional basis.

To apply, please send Cover Letter and Resume to heather@samaralearningcenter.org with subject line "HOD Counselor Position, [your last name]."